

Criminal Record Check

The CLPNNL's mandate of public protection is upheld by ensuring that all LPNs in the province meet the requirements for registration and annual licensure. The LPN Regulations (2011) set out the following:

Section 3. The requirements and qualifications for a license to practice as a practical nurse, in addition to those set out in section 12 of the Act, are

(e) Provision of evidence of good character satisfactory to the Board.

A person applying to become licensed to practice nursing in Newfoundland and Labrador must provide evidence of good character satisfactory to the Board. The CLPNNL requires applicants to submit a current Criminal Record as evidence of good character.

A Criminal Record Check includes a summary of an individual's offence convictions and non-convictions that are releasable in accordance with legislation. It is also referred to as a Certificate of Conduct, Criminal Records Screening, or Police Clearance Check.

Our Policy:

1. The following individuals are required to provide a current Criminal Record Check obtained from a local or national police service, or from a Canadian background screening organization (e.g. CSI, Sterling Backcheck and myBackCheck).
 - A. New applicants.
 - i. Applicants from other Canadian Jurisdictions
 - ii. International applicants (IENs)
 - iii. New graduates of the PN Program

B. LPNs applying for reinstatement.

- i. Any practical nurse applying for re-instatement of their license to practice after a lapse in licensure of greater than sixty (60) days.

2. CLPNNL will accept a verified electronic version or an original paper document of the Criminal Record Check.
3. The College will only accept a criminal record check directly from the applicant if it is an original paper document. It can be mailed or delivered to CLPNNL.
4. Original or electronic versions can be e-mailed, mailed or delivered directly to CLPNNL by the issuing police service or background screening organization.
5. The criminal record check must be under the name noted on the application to the CLPNNL, and all other former names.
6. A Criminal Record Check is accepted as current by CLPNNL if it has been issued within the last six (6) months or (180) one hundred eighty days.
7. Applicants who declare that they have a criminal conviction or record must submit the following documentation to the CLPNNL Registrar:
 - a. A narrative summary of the conviction including status of any court-imposed sanctions (e.g., payment of surcharge fines).
 - b. Court documentation such as RCMP Criminal Convictions, Conditional and Absolute Discharges and related information.
 - c. Any other documentation provided by the court/justice system regarding the conviction.

Applicants are reminded of the CLPNNL Policy [Duty to Report Criminal Conviction and/or Disciplinary Action by a Regulator](#).

The registrar will act in accordance with the Licensed Practical Nurses Act (2005) and Licensed Practical Nurse Regulations (2011).